Auburn University Supply Chain Management Internship Program

Teaching students to solve real-world problems through real-world experience.

To earn the required academic credit to graduate, Supply Chain Management majors must seek and complete a professional experience that is relevant to the curriculum. The professional experience opportunity should provide students with the ability to apply classroom knowledge in a work setting, gain valuable skills that are desirable in the supply chain marketplace, and allow them to contribute to the organization in a meaningful way.

What does a supply chain academic credit-bearing internship look like?

PROFESSIONAL – APPROVABLE FOR CREDIT: Each student is provided with ability to acquire professional-level skills that are desirable in the industry. Employers provide each intern with specific activities and projects that can be measured and reported at the completion of a successful experience.

SCMN Internships should include activities related to one or more of these areas:

- Software Implementation
- Quality, Safety, Compliance
- Inventory Control
- Research/Analysis
- Optimization/Logistics
- Sourcing/Procurement
- Warehousing/Distribution
- Customer Service
- Supply Forecasting
- Operations Management
- Process Improvement
- Customs/Trade/Intermodal
- Materials Planning
- Carrier Operations
- Transportation Planning

For example, internships should include project-related supply chain work activities such as:

- Performing software applications and analysis to plan, direct, or improve operations or services.
- Planning, directing, or coordinating the movement, storage, distribution, or processing of inventory.
- Planning, directing, or coordinating transportation operations or service.
- Forecasting production, procurement, or making financial decisions related to supply chain.
- Examining procedures or opportunities for streamlining activities to meet organizational needs.
- Analyzing product delivery or supply chain processes to identify or recommend changes.
- Managing route activity including invoicing, electronic bills, and shipment tracing.
- Managing personnel, systems, and/or directing daily operations within the supply chain.

NON-PROFESSIONAL – NOT APPROVABLE FOR CREDIT: Performing work that is not deemed educational in nature, is not related to coursework presented within the major, replaces hourly employees, is considered job shadowing, is repetitive or is clerical versus professional level work experience.

WAGES AND SUPPORT - In 2019, AU SCM interns earned on average $16.20/hour. Most AU students are locked into one-year leases without the option to sub-let. To attract top candidates, employers should consider assisting students with costs related to housing and re-location expenses.

To become an AU SCM internship partner, employers must commit to three objectives:

1.) Ensure that the interns primary work activities will be related to Supply Chain Management and provides the student with the ability to gain valuable skills that are desirable in the professional (not hourly) SCM marketplace. The activities must relate to the Auburn University Supply Chain Management coursework.

2.) Support the intern by providing an on-site supervisor who will oversee the intern’s professional progress. A faculty member is also assigned to support and guide the student during the course.

3.) Participate in a final evaluation in conjunction with the intern’s faculty supervisor.
Auburn University Supply Chain Management Intern Process:

1.) To gain pre-approval for your internship, e-mail the internship job description to:
Marcia Gibson, Supply Chain Management Professional Experience Coordinator
marcia.gibson@auburn.edu  |  334-844-2457

2.) Once approved for academic credit, employers may utilize the Auburn University Handshake system to:
   a.) Promote approved internships to eligible students.
   b.) Set up a selection process such as an online application and on campus interviews.
   c.) Request a customized intern candidate resume book to identify desired candidates.

3.) For additional recruiting activities or employer engagement, contact:
Alex Ritenbaugh, Supply Chain Management Program Champion
alex.ritenbaugh@auburn.edu  |  334-844-7203

4.) Employers should present offer(s) to selected intern(s) prior to these course registration dates:
           Spring 2020 – by or before November 1, 2019
           Summer 2020 – by or before March 1, 2020.
           Fall 2020 – by or before May 1, 2020.

5.) Notify the Professional Experience Coordinator, Marcia Gibson of all accepted internship offers.

**Term and Length of Experiences**

**TERM** – Employers determine the term & time frame that suits their environment.
Internships can be performed during any academic term:

1.) Fall (typically August to December).
2.) Spring (typically January to May).
3.) Summer (typically May to August).

1.) **One term internships (3 academic credits/SCMN 3920)**
a.) A minimum of 10 weeks in the summer term. No mini-term internships are allowed for credit.
b.) A minimum of 12 weeks in the spring or fall terms.
c.) Interns must earn a minimum of 300 hours of on-site work with one employer during any one term.
d.) Interns may work 30 or more hours per week.
e.) Two one term internships may be completed (for up to 6 academic credits/SCMN 3920).

2.) **6 month internships cross over two consecutive terms (6 credits/SCMN 3920)**
a.) Summer and fall terms (July to December) – typically 22- 25 weeks.
b.) Spring and summer terms (January to June) – typically 22- 25 weeks.
c.) Interns must earn a minimum of 600 hours on-site with one employer over two consecutive terms.
d.) Interns may work 30 or more hours per week.
e.) Six month internships earn the maximum allowable credit for SCMN 3920/6 credits.

3.) **Cooperative Education (Co-Op) Program (6 credits/SCMN 3920)**
CONTACT: Charlie Wilder, Associate Director, Cooperative Education
Email: cww0035@auburn.edu | Phone: 334.844.5410
Co-op requires a three-term commitment working with one employer over alternates terms. Interns may earn a maximum of 6 credits in SCMN 3920 (two co-op terms). Interns must earn a minimum of 600 hours of on-site work with one employer during any two co-op terms. Interns may work 30 or more hours per week.